

CAREGIVER MILEAGE REIMBURSEMENT

Driver and rider must complete the **Caregiver Mileage Request Form**.

Mileage will be calculated by ECTC based on the shortest distance.

Form must include date, start address, destination address, and must be signed and dated by client and driver.

The Town Representative should review and sign form to be sure it is completed correctly.

The Town Representative will fax form to ECTC at (860) 439-1209 or mail it to:

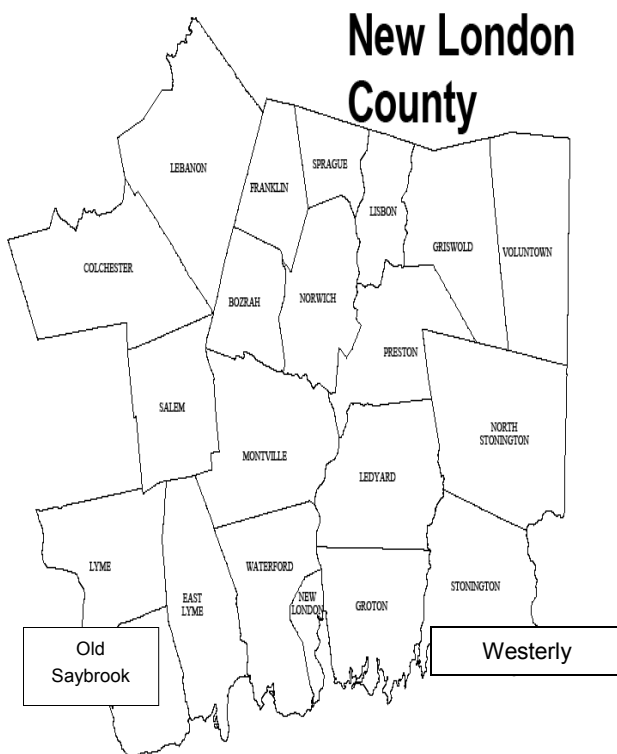
18 Meridian Street
New London, CT 06320

by the last Wednesday of each month for processing along with an Eligibility Form if client has not been previously served.

ECTC will issue a check to the caregiver for authorized trips performed.

ECTC's Payment Process

Checks will be cut only on the first Monday of each month for Caregiver Mileage Request forms received the previous month. Checks will be made payable to the Caregiver and mailed directly to them unless otherwise requested. The Town Representatives should verify correct mailing address of Caregiver at the time the form is submitted.



Dial-A-Ride Medical Transportation and Caregiver Mileage Reimbursement

For Individuals in
East Lyme, Groton, Ledyard,
New London, Stonington,
and Waterford who are
60 years of age and older
and/or with disabilities

Dial-a-Ride Transportation for Individuals who are Seniors or who have Disabilities

DIAL-A-RIDE MEDICAL TRANSPORTATION FOR SENIOR/DISABLED INDIVIDUALS

Dial-A-Ride transportation and Caregiver Mileage reimbursement for seniors 60+ and persons with disabilities is funded through a state grant and is available to the residents of East Lyme, Groton, Ledyard, New London, Stonington, and Waterford.

Transportation is provided for medical trips within New London County, as well as Westerly, and Old Saybrook.

The Dial-a-Ride Medical Transportation is provided by Eastern Connecticut Transportation Consortium, Inc. ECTC is a private non-profit agency incorporated in 1992 to promote the coordination and consolidation of Para transit services for persons of low income, seniors, and persons with disabilities.

For more information on transportation, other services available, or if you would like to make a donation, please call your Town Representative:

East Lyme Senior Center	860-739-5859
Groton Senior Center	860-441-6785
Ledyard Senior Center	860-464-0478
New London Senior Center	860-447-5232
Waterford Senior Services	860-444-5839
Stonington Human Services	860-535-5015

HOW THE SERVICE WORKS

ECTC will arrange alternative medical transportation for seniors (60 years and older) and individuals with disabilities residing in East Lyme, Groton, Ledyard, New London, Waterford, Salem and Stonington who either are unable to drive, utilize public transportation, or when the service hours of town funded senior transportation are unable to meet their needs.

Each trip request will be reviewed to determine if it can be met by existing transportation services. If so, we will refer them to the appropriate services.

Registered participants who cannot have their needs met by existing services will be provided up to 20 one way trips annually by ECTC.

Transportation will be available 24 hours a day 7 days per week.

No fare is charged. No money is to be exchanged between the driver and rider.

Reservations
PHONE: 860-439-0062
FAX: 860-439-1209



Visit ECTC's website
www.ectcinc.com

HOW TO ACCESS THIS SERVICE

- Call the Town Representative for the Eligibility Form.
- Complete form and return to the appropriate Town Department.
- Calls for rides will be taken from 8:30am to 2:00pm Monday – Friday (excluding holidays).
- When calling to request a ride, be ready to provide the complete address of your destination and your return trip pick up time.
- Reservations must be made at least 48 hours in advance. Weekend & Monday trips must be made no later than Friday.
- Reservations can be made up to 2 weeks in advance.
- Riders are to be ready at their scheduled pick up time.
- Drivers are not required to assist the riders.

Cancellations must be made **2 hours prior** to the scheduled pickup time by calling Monday – Friday between 8:30 am and 4 pm. Improper notification will result in a charge of a one way trip and may result in suspension of service.